

OFFICE OF THE BURT COUNTY CLERK  
**Minutes of the Burt County Board of Supervisors**  
**November 28, 2023**  
 TEKAMAH NE 68061

The Burt County Board of Supervisors met in regular session on Tuesday, November 28, 2023 in the Boardroom of the Burt County Courthouse in Tekamah, Nebraska, pursuant to adjournment of their last meeting. Notice of the meeting was given in advance thereof by Publication in the Oakland Independent (11-23-2023), upon a 1<sup>st</sup> floor bulletin board within the courthouse and on the County's Website. A copy of the proof of publication is on file in the office of the County Clerk. The following members were present: Gary 'Bird' Swanson, Jeff Kutchera, Paul Richards, Carl Pearson, Sam Titus and Ted Connealy. Absent - David Schold.

The meeting opened with the pledge of allegiance at 9:00 A.M. Vice-Chairman Ted Connealy informed the public that the Open Meeting Act was posted.

**Tekamah Joint Airport Zoning – Invoice:**

Mark VanDerHart was present to submit and explain an annual bill from the Tekamah Joint Airport Zoning Commission. He explained: their board is required by State Statute to have two regular meetings per year; each meeting costing approx. \$150.00 (\$100 for secretary fees and \$50 for publication fees). The commission is not directly funded by any tax revenues; so that amount will be divided among the four political subdivisions that appoint representatives to serve on their board: (1) Tekamah City, (2) Burt County, (3) Washington County and (4) Harrison County, IA. This would make each subdivision responsible for \$75.00/year. Along with two annual meetings, any special meeting called for permitting would also be billed to the corresponding Entity where the permit applies. This funding process is a new process that has been established; after further clarification with VanDerHart, the Supervisors agreed to advise Clerk Freidel to set up a revenue and expenditure line in the County's budget in order to track Burt County's portion of any meeting expenses/zoning revenue. CODES: EXPENDITURES:(zoning) 2-4407 & REVENUE: 325.09

The agenda was approved; upon motion by Titus, seconded by Kutchera. By roll call vote: Ayes – Swanson, Kutchera, Richards, Pearson, Titus and Connealy. Nays – none. Absent – Schold.

The minutes of the 11/8/2023 Board of Supervisors meeting were approved; upon motion by Richards, seconded by Swanson. By roll call vote: Ayes –Swanson, Kutchera, Richards, Pearson, Titus and Connealy. Nays – none. Absent – Schold.

The claims for November in the amount of \$503,016.03 including \$154,870.83 for payroll, were read, audited, warrant drawn and checks generated on the respective funds on motion by Titus, seconded by Kutchera. By roll call vote: Ayes – Kutchera, Richards, Pearson, Titus and Connealy. Nays – Swanson. Absent- Schold. The following claims were approved:

ADAM TRIPP	ATTY FEES	1,320.50
ALLISON JONES	SUPPLIES	14.17
ANDY'S QUICK SHOP	SHERIFF FUEL	102.91
APPLIED CONNECTIVE TECHNOLOGIES LLC	SOFTWARE/IT	5,201.25
BLACK HILLS ENERGY	UTILITIES	253.93
BOMGAARS - COURTHOUSE	SUPPLIES	278.34
BRANIFF SERVICE INC	FUEL/FLEET	2,240.44
BRUCE NATHAN	MILEAGE	45.85
BRUMMOND DISPOSAL	GARBAGE	225.00
BUDDIES MINI MART, LLC	FUEL	693.06
BURT COUNTY COURT	COURT FEES	116.00
BURT COUNTY DISTRICT COURT	COURT FEES	145.00
BURT COUNTY PUBLIC POWER DIST	UTILITIES	50.86

BURT COUNTY SHERIFF	SERVICE FEES	50.03
CANON FINANCIAL SERVICES	COPIER	27.09
CENTURY LINK	UTILITIES	323.04
CITY OF TEKAMAH	UTILITIES	271.25
CLASSIC CLEAN CARWASH	MAINTENANCE	181.78
CNOS	JAIL MEDICAL	146.00
COLONIAL RESEARCH CHEMICAL CORP	SUPPLIES	127.66
CRAIG RESCUE SQUAD ASSOCIATION	DONATION	200.00
CUBBY'S	FUEL	1,470.47
DAKOTA COUNTY SHERIFF	JAIL	3,465.00
DAS STATE ACCOUNTING-CENTRAL FIN.	SOFTWARE	823.20
DAS STATE ACCTG -CENTRAL FINANCE	SOFTWARE	258.75
DECATUR EXPRESS - KB'S MINI MART	FUEL	1,549.54
DECATUR RESCUE SQUAD ASSOC.	DONATION	200.00
DREW LAW FIRM PC LLO	ATTY FEES	4,922.90
EAKES OFFICE PLUS	SUPPLIES	1,284.36
EDMOND TALBOT	MILEAGE	362.44
EMILY HEDLUND	SUPPLIES	28.81
FAIRFIELD INN & SUITES BY MARRIOTT	MEETING/HOTEL	114.95
FASTWYRE BROADBAND	UTILITIES	1,546.44
FIRST CONCORD BENEFITS GROUP LLC	ADMIN FEE	1,257.48
FIRST NATIONAL BANK OF OMAHA	SUPPLIES	617.11
FIRST NATIONAL BANK OMAHA	SUPPLIES	530.14
GARY SWANSON	CHECKING ROADS	72.05
GENE STEFFY	FLEET	1,310.04
GRAHAM TIRE STORE	FLEET	670.48
GREAT AMERICA FINANCIAL SVCS	LEASE	247.63
HIRCHERT-OLSEN AUTO SERVICE INC	FLEET MAINTENANCE	132.99
HOMETOWN LEASING	COPIER	114.20
HUNTEL COMMUNICATIONS	SERVICE/MAINT.	125.00
JACK'S UNIFORMS & EQUIPMENT	EQUIPMENT	310.55
JEFF KUTCHERA	CHECKING ROADS	60.26
JENNIFER WALKINGSTICK	MILEAGE	251.04
JOHNSON & MOCK, PC, LLO	ATTY FEES	1,064.00
JOSH TOWNSEND	COURT/MILEAGE	77.29
JURY DUTY	JURY DUTY	3,391.90
KATHY RAY	TEMP OFFICE	104.00
LANCASTER COUNTY SHERIFF	SERVICE FEES	6.00
LYONS PUBLIC LIBRARY	DONATION	1,500.00
LYONS RESCUE SQUAD ASSN	DONATION	200.00
MCH HEALTH SYSTEM	JAIL MEDICAL	6,660.60
MID-AMERICAN BENEFITS INC	ADMIN FEE	232.00
MILLS LAW OFFICE	ATTY FEES	1,733.75
MIPS INC	SOFTWARE	1,963.98
MIPS INC	SOFTWARE	202.06
NACO	CONFERENCE	2,345.83
NE ASSOCIATION OF COUNTY ASSESSORS	DUES	25.00
NEBR HEALTH & HUMAN SERVICES SYSTEM	SERVICE/LODGING	93.00
NEBR LAW ENFORCEMENT TRAINING	TRAINING	240.00
NEBRASKA PUBLIC POWER DISTRICT	UTILITIES	639.13
NEBRASKA SHERIFF'S ASSOC	DUES	470.00
NICHOLAS E. WURTH LAW OFFICE	ATTY FEES	1,842.40
OAKLAND INDEPENDENT/LYONS MIRROR	PRINT/PUBLISH	249.06
OAKLAND PUBLIC LIBRARY	DONATION	1,500.00
OAKLAND RESCUE SQUAD ASSN	DONATION	200.00
OFFICE WAREHOUSE	SUPPLIES	34.87
ONE OFFICE SOLUTION	SUPPLIES	825.00
PAUL RICHARDS	CHECKING ROADS	62.88

PELAN FUNERAL SERVICES INC	SERVICES	645.00
PENDER HOSPITAL	JAIL MEDICAL	1,081.00
PHYSICIANS LABORATORY PC	JAIL MEDICAL	2,350.00
PICTOMETRY INTERNATIONAL CORP.	AERIAL PHOTOS	50,000.00
LEE AGRI-MEDIA	PUBLISHING	159.95
QUADIENT INC	POST MACHINE SUPPLY	167.20
QUADIENT LEASING USA, INC	POSTAL MACHINE	817.53
SAVE MORE MARKET	SUPPLIES	664.96
LK VENTURES CORP	SHREDDING	60.00
STACEY KEYS	TRAVEL/CONFERENCE	835.89
STAMP FULFILLMENT SERVICES	ENVELOPES	801.40
STEPHEN J KRAVIEC P.C.,L.L.O.	ATTY CONTRACT	2,105.38
STEVEN J TWOHIG	ATTY FEES	1,054.50
TEKAMAH FIRE & RESCUE ASSN	DONATION	200.00
TEKAMAH PUBLIC LIBRARY	DONATION	1,500.00
THE APOTHECARY SHOP	JAIL MEDICAL	83.72
THEODORE CONNEALY	CHECKING ROADS	43.89
THOMSON REUTERS WEST PAYMENT CENTER	ATTY SUPPLY	953.00
THURSTON COUNTY SHERIFF	JAIL	16,380.00
TK ELEVATOR CORPORATION	MAINTENANCE	607.56
TRI-STATE COMMUNICATIONS INC	TOWER/RADIO	1,131.70
TRISHA SHEETS	MILEAGE	20.31
US POSTAL SERVICE (NEOPOST POSTAGE)	POSTAGE	10,000.00
VERIZON WIRELESS	CELL PHONES	906.23
VISUAL EDGE IT	COPIER	40.14
WASHINGTON COUNTY SHERIFF	JAIL	11,115.00
WELLS FARGO FINANCIAL SERVICE	COPIER	60.22
A A WHEEL & TRUCK SUPPLY INC	HITCH.PARTS	121.60
BLUFF AGGREGATE LLC	GRAVEL	7,315.20
BOMGAARS SUPPLY INC- ROAD	SUPPLIES	967.50
BRUMMOND COUNTRY DISPOSAL	GARBAGE	90.00
CAPITAL ONE TRADE	PART/SUPPLY	105.94
CHRISTENSEN ELECTRIC LLC	REPAIRS	385.07
CITY OF LYONS	UTILITIES	215.92
CITY OF OAKLAND	UTILITIES	21.88
CUMING COUNTY INDUSTRIES	SUPPLIES	462.18
FARMERS PRIDE	DIESEL	5,386.55
FILTER CARE OF NEBRASKA, INC.	PARTS	104.70
FIRST NATIONAL BANK OF OMAHA	SOFTWARE	19.99
GINI, LLC	FUEL	72.57
MARTIN MARIETTA	MATERIALS	4,677.08
MHC KENWORTH-OMAHA	PARTS	68.36
MIDWEST DIESEL INC	PARTS.LABOR	519.43
MIDWEST SERVICE CO	FUEL	5,106.19
NMC EXCHANGE LLC	REPAIRS.PARTS	14,601.81
OAKLAND EXPRESS	FUEL	50.00
SCOTT'S HARDWARE	SUPPLIES	132.59
SHAMBURG AUTO SUPPLY	PARTS.SUPPLY	444.73
SPENCER QUARRIES, INC	ROCK	786.01
STALP GRAVEL CO	GRAVEL	4,903.20
STEINY'S GENERAL STORE	SUPPLIES	2.61
VILLAGE OF CRAIG	UTILITIES	68.04
VILLAGE OF DECATUR	UTILITIES	135.78
WOODHOUSE FORD CHRYSLER DODGE JEEP	STARTER.PARTS	112.50
SECRETARY OF STATE	DIGITIZE MINUTES	89.43
CENTURYLINK (HARDWARE WARRANTY)	UTILITIES	707.20
LANGUAGE LINE SERVICES	SOFTWARE	2.95
NORTHEAST NEBR TELEPHONE CO	UTILITIES	129.17

ED FEILING CABINERY & CONSTRUCTION	CONCRETE	3,790.00
AFLAC	EMPE PD ADDL	549.63
ALLSTATE - BENEFITS	EMPE PD ADDL	57.22
BLUE CROSS & BLUE SHIELD	INSURANCE	53,790.02
ERIN M MCCARTNEY CHAPTER 13 TRUSTEE	GARNISHMENT	650.00
FIRST NATIONAL BANK NORTHEAST	FEDERAL TAXES	44,920.98
GLOBE LIFE LIBERTY NATIONAL DIV	EMPE PD ADDL	466.77
MADISON NATIONAL LIFE INS. CO, INC	EMPE PD ADDL	30.96
NATIONWIDE RETIREMENT SOLUTIONS	EMPE PD ADDL	150.00
RETIREMENT PLANS DIV. OF AMERITAS	RETIREMENT	23,294.38
STATE TAX COMMISSIONER	STATE TAXES	7,341.45
VISION SERVICE PLAN (CT)	EMPE PD ADDL	734.87
COLONIAL LIFE AND ACCIDENT INS CO	EMPE PD ADDL	57.79
CREDIT MANAGEMENT SERVICES	GARNISHMENT	487.63
NEBR CHILD SUPPORT PAYMENT CTR	CHILD SUPPORT PAY	830.00

**Lots Split:** *Commercial Lot Split* was signed by Vice-Chairman Connealy. TROY GLUP – 2.21 ac. pt. NW<sup>4</sup> NW<sup>4</sup> in Sec. 22 TWP 21N Rg 10E of 6<sup>th</sup> p.m., Burt County, NE

**Year-End Certification of County Highway Superintendent for 2023**

Upon motion by Pearson, seconded by Swanson, the Board voted to sign Resolution 2023-17, with roll call vote as follows: Ayes – Swanson, Kutchera, Richards, Pearson, Titus and Connealy. Nays – none. Absent- Schold.

**Resolution 2023-17**

**Signing of the Year-End Certification of County Highway Superintendent 2023**

Whereas: State of Nebraska Statutes, sections 39-2302, and 39-2501 through 39-2505 details the requirements that must be met in order for a county to qualify for an annual Incentive Payment; and

Whereas: The State of Nebraska Department of Transportation (NDOT) requires that each county must annually certify (by December 31<sup>st</sup> each year) the appointment(s) of the County Highway Superintendent(s) to the NDOT using the Year-End Certification of County Highway Superintendent form; and

Whereas: The NDOT requires that such certification shall also include a copy of the documentation of the county highway superintendent’s appointment; i.e. meeting minutes showing the appointment of the County Highway Superintendent by their name as it appears on their License (if applicable), their License Number (if applicable), and Class of License (if applicable), the type of appointment, i.e., employed or under contract (consultant, or interlocal agreement with another county and/or incorporated municipality), and the beginning date of the appointment; and

Whereas: The NDOT also requires that such Year-End Certification of County Highway Superintendent form shall be signed by the County Board Chairperson and shall include a copy of a resolution of the County Board authorizing the signing of the Year-End Certification of County Highway Superintendent form by the County Board Chairperson.

Be it resolved that the County Board Chairperson of Burt County is hereby authorized to sign the attached Year-End Certification of County Highway Superintendent form(s).

Adopted this 28<sup>th</sup> day of November 2023 at Tekamah, Nebraska.

County Board Members: -David Schold (Absent) -Gary Swanson -Paul Richards  
 -Carl Pearson -Sam Titus -Ted Connealy -Jeff Kutchera  
 -Attest: Sarah J. Freidel, Burt County Clerk

**ROADS:** *Ann Chytka, Highway Superintendent* No action needed at this time.

UPDATES: *Gravel/Rock/Materials:* Chytka reported she has been looking at various vendor options for pricing and supply for the needed materials. *Project:* Re-Striping will take place in Spring 2024 on a previously completed project that was done unsatisfactorily. *Engineering:* the board requested Chytka look into options for Engineering Companies.

**Legal Newspaper for 2024**

According to the rotation that has been in place for some time, the *Burt County Plaindealer* will be the main paper used in 2024 for legal publications. Motions by Pearson and Swanson; motion passed By Roll Call Vote - Ayes: Swanson, Kutchera, Richards, Pearson, Titus and Connealy. Nays- none. Absent- Schold.

**2024 Holidays**

Motion was made by Kutchera, seconded by Titus, to approve Resolution #2023-18, with roll call vote as follows: Ayes – Swanson, Kutchera, Richards, Pearson, Titus and Connealy. Nays – none. Absent – Schold.

<b>January 1</b>	New Year’s Day	MON
<b>January 15</b>	Martin Luther King, Jr. Day	MON
<b>February 19</b>	President’s Day	MON
<b>May 27</b>	Memorial Day	MON
<b>June 19</b>	Juneteenth	WED
<b>July 4</b>	Independence Day	THURS
<b>September 2</b>	Labor Day	MON
<b>October 14</b>	Columbus Day	MON
<b>November 11</b>	Veterans Day	MON
<b>November 28</b>	Thanksgiving	THURS
<b>November 29</b>	Friday following Thanksgiving	FRI
<b>December 24</b>	Christmas	TUES
<b>December 25</b>	Christmas	WED

**2024 Board meeting dates**

Two meetings will be held every month, the first meeting of the month being on the 2<sup>nd</sup> Wednesday (except June 2024 it will be the 2<sup>nd</sup> Tuesday of the Month due conflict with Clerk’s annual meeting), and the second meeting of the month will be on the 28<sup>th</sup> of the month (28<sup>th</sup> may be moved up to the previous business day if it falls on a weekend.) Claims and payroll will be paid at the second meeting of the month. Holidays and Board meeting dates will be published on the Burt County Website.

Remarks from Press/Public: *none*.

There being no further business to come before the Board at this time, the meeting adjourned upon motions by Titus and Richards at 10:18 A.M.

Next Meeting: Tues, December 12, 2023 @ 9:00 A.M.

ATTEST: SARAH J. FREIDEL  
BURT COUNTY CLERK

DAVID SCHOLD, CHAIRMAN  
BURT COUNTY BOARD OF SUPERVISORS

*These minutes are not the official record and may be corrected. A copy of the approved official minutes is available to the public at the Clerk’s Office.*