



# Burt County Board Minutes



OFFICE OF THE BURT COUNTY CLERK  
**Minutes of the Burt County Board of Supervisors**  
**March 26, 2021**  
TEKAMAH NE 68061

The Burt County Board of Supervisors met in regular session on Friday, March 26, 2021 in the Boardroom of the Burt County Courthouse in Tekamah, Nebraska, pursuant to adjournment of their last meeting. Notice of the meeting was given in advance thereof by Publication in the Plaindealer (3-16-2021), upon a 1<sup>st</sup> floor bulletin board within the courthouse and on the County’s Website. A copy of the proof of publication is on file in the office of the County Clerk. The following members were present: Cliff Morrow, Gary ‘Bird’ Swanson, Paul Richards, Carl Pearson, Dale Webster, Ted Connealy and David Schold.

The meeting opened with the pledge of allegiance at 9:00 A.M. Chairman Schold informed the public that the Open Meeting Act was posted.

The agenda was approved; upon motion by Connealy, seconded by Morrow. By roll call vote: Ayes – Morrow, Swanson, Richards, Pearson, Webster, Connealy and Schold. Nays – none. Motion passed.

The minutes of the 3/9/2021 Board of Supervisors meetings were approved; upon motion by Swanson, seconded by Webster. By roll call vote: Ayes – Morrow, Swanson, Richards, Pearson, Webster, Connealy and Schold. Nays – none. Motion passed.

The following claims for March in the amount of \$ 417,433.83 including \$144,872.74 for payroll, were read, audited, warrant drawn, and checks generated on the respective funds on motion by Connealy, seconded by Webster. By roll call vote: Ayes – Morrow, Swanson, Richards, Pearson, Webster, Connealy and Schold. Nays – none.

ADAM TRIPP	ATTY FEES	2,709.50
ALBIN LAW OFFICE	ATTY FEES	228.00
AMERICAN BROADBAND CLEC	PHONE/INTERNET	1,302.40
ANDREW DONAWA	SUPPLIES	276.61
ANTELOPE COUNTY	JAIL	1,000.00
APPLIED CONNECTIVE TECHNOLOGIES LLC	TECH SUPPORT	1,478.33
BLACK HILLS ENERGY	UTILITIES	436.53
BOMGAARS -COURTHOUSE	SUPPLIES	91.58
BRANIFF SERVICE INC	FUEL/SERVICE	1,162.61
BRUMMOND DISPOSAL	GARBAGE	225.00
BUDDIES MINI MART, LLC	FUEL	686.74
BURT COUNTY COURT	COURT COSTS	101.00
BURT COUNTY DISTRICT COURT	COURT COSTS	33.00
BURT COUNTY EXTENSION SERVICE	SUPPLIES	45.12
BURT COUNTY PUBLIC POWER DIST	UTILITIES	552.93
BURT COUNTY SHERIFF	MISC EXPENSE	97.69
CANON FINANCIAL SERVICES	COPIER	27.09



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CENTURY LINK	SERVICE	550.42
CIOX HEALTH	MED	50.10
CITY OF TEKAMAH	UTILITIES	115.45
CLASSIC CLEAN CARWASH	AUTO EXPENSE	34.00
CLIFFORD L MORROW	CHECKING ROADS	33.60
CNA AUTO SERVICES,LLC	SUPPLIES	147.93
COMPLETE SECURITY & INVESTIGATIONS	COURT COSTS	733.24
CUBBY'S	FUEL	1,193.26
CVSOAN - TOM REIMERS TREASURER	DUES	60.00
DALE WEBSTER	CHECKING ROADS	51.52
DAS STATE ACCOUNTING	SOFTWARE	185.28
DAS STATE ACCOUNTING-CENTRAL FIN.	TELE TYPE	350.00
DAVID SCHOLD	CHECKING ROADS	72.24
DECATUR EXPRESS	FUEL	1,191.54
DES MOINES STAMP MFG. COMPANY	SUPPLY	74.00
DOUGLAS COUNTY SHERIFF	SERVICE	8.18
DREW LAW FIRM PC LLO	ATTY FEES	637.50
ED FEILING CABINETRY & CONSTRUCTION	WEST DOORS	4,550.00
EDMOND TALBOT	SERVICE	175.00
EVA MCCLUSKEY	PRIOR SERVICE	103.86
FIRST CONCORD BENEFITS GROUP LLC	ADMIN FEE	257.50
FIRST NATIONAL BANK OF OMAHA	SUPPLIES	119.61
FORNOFF & SCHUTT	ATTY FEES	380.00
FRANCES FRENCH	PRIOR SERVICE	11.00
GARY SWANSON	CHECKING ROADS	57.12
GENE STEFFY	TIRE/REPAIR	366.60
GREAT AMERICA FINANCIAL SVCS	COPIER	159.40
GWORCS	REDISTRICTING 1/2	2,275.00
HEIMAN INC.	SPECIAL CLOTHING	2,053.40
ILA DAVIS	PRIOR SERVICE	18.00
JACK'S UNIFORMS & EQUIPMENT	SUPPLIES	292.45
JAN RASMUSSEN	MILEAGE	16.80
JAY W JOHNSON	MILEAGE	264.32
JEANICE BOWERS	MILEAGE	17.92
JENNIFER HANSEN	MILEAGE	133.84
JONI L. RENSHAW	SUPPLIES	190.64
KATIE HART	MILEAGE	15.68
KB'S MINI MART INC	FUEL	538.70
LANES REPAIR LLC	REPAIR	85.68
LEE AGRI-MEDIA	PUBLISHING	1,275.79
LORI A BLUME	ATTY FEES	182.00
MADISON COUNTY DISTRICT COURT	COURT COSTS	100.00
MADISON COUNTY SHERIFF	SERVICE FEES	28.03
MARSHALL & SWIFT/BOECKH, LLC	HANDBOOK	371.95
MARY LOFTIS	SUPPLIES	44.14



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MILLS LAW OFFICE	ATTY FEES	783.75
MIPS INC	SOFTWARE	2,117.50
NACO	WORKSHOP	100.00
NEBR HEALTH & HUMAN SERVICES SYSTEM	LODGING	84.00
NEBRASKA PUBLIC POWER DISTRICT	UTILITIES	1,039.98
OAKLAND LUMBER LLC	SUPPLIES	792.93
OFFICE WAREHOUSE	SUPPLIES	48.49
OFFICENET	SUPPLIES	93.58
PATRICK R RUNGE	ATTY FEES	517.50
PAUL RICHARDS	CHECKING ROADS	40.32
PIERCE COUNTY SHERIFF'S OFFICE	JAIL	350.00
PLAINDEALER PUBLISHING	RENEWAL	32.00
POCKET PRESS INC	SUPPLY	107.88
QUADIENT LEASING USA, INC	POSTAGE MACHINE	817.53
QUALITY PRINTING & OFFICE SUPP	OFFICE SUPPLIES	2,181.49
REGION 4 BEHAVIORAL HEALTH SYS	QTR PAYMENT	5,414.00
ROBIN OLSON	MILEAGE	78.40
SARAH FREIDEL	MILEAGE	78.96
SECURITY SHREDDING SERVICES	DOC SHREDDING	210.00
SHAMBURG AUTO SUPPLY	TIRE/REPAIR	368.71
SID DILLION	SERVICE	92.87
STACEY KEYS	MILEAGE/SUPPORT	195.50
STEPHEN J KRAVIEC P.C.,L.L.O.	CHILD SUPPORT	2,003.30
TERRY G PICKELL	CARPET	2,352.28
THE APOTHECARY SHOP	JAIL MED.	1,136.09
THEODORE CONNEALY	CHECKING ROADS	46.48
THURSTON COUNTY SHERIFF	JAIL	6,150.00
TOBIN'S TURF CARE	SERVICES	1,131.50
TORY PENNY	MILEAGE	77.28
VERIZON WIRELESS	PHONE SERVICE	677.24
VISUAL EDGE, COUNSEL	COPIER	108.68
WANEK PHARMACY	JAIL MED.	97.99
WATCH GUARD VIDEO	SOFTWARE	5,369.63
WELLS FARGO FINANCIAL SERVICE	COPIER	99.83
ANDREW BRANIFF	DRAIN HOSE	18.03
ANN CHYTKA	SUPPLIES	83.78
BLACKSTRAP	BLACKSLICER	6,483.75
BOMGAARS SUPPLY INC - ROAD	SUPPLIES	796.20
BRUMMOND COUNTRY DISPOSAL	LYONS/OAKLAND	90.00
CITY OF LYONS	UTILITIES	414.34
CITY OF OAKLAND	UTILITIES	21.33
CORNHUSKER STATE INDUSTRIES	SIGNS	754.50
CUMING COUNTY INDUSTRIES	PARTS/LABOR	253.49
FARMERS PRIDE	DIESEL	2,806.13
FILTER CARE OF NEBRASKA, INC.	CLEAN FILTER	34.55



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GATEWOOD TRUCKING	HAULING WORK	311.20
GINI, LLC	FUEL	45.53
K-C PARTS & REPAIR	PARTS	45.77
LYLE FARRENS	PRIOR SERVICE	12.00
MAINELLI, WAGNER & ASSOCIATES INC	ENGINEERING	30,213.38
MARTIN MARIETTA	GRAVEL/BORROW	7,742.90
MCH HEALTH SYSTEM	DRUG SCREEN	20.00
MIDWEST SERVICE CO	FUEL	5,025.24
MONROE TRUCK EQUIPMENT INC	PARTS/FREIGHT	278.02
NMC CAT RENTAL	PARTS	2,995.57
NORTHEAST NEBR TELEPHONE CO	PHONE SERVICE	186.09
OAKLAND EXPRESS	FUEL	160.09
RDO TRUCK CENTERS	PARTS/LABOR	2,372.84
SAPP BROS PETROLEUM INC	DIESEL	2,606.97
SCOTT'S HARDWARE	TOOLS/ELECTRIC	134.70
STALP GRAVEL CO	DE ICING	3,162.90
STEINY'S GENERAL STORE	SUPPLIES/TOOLS	72.43
TRI-STATE COMMUNICATIONS INC	EM RADIOS	9,760.40
VERIZON CONNECT	SERVICE PLAN	453.32
VILLAGE OF DECATUR	UTILITIES	188.59
WELDON PARTS OMAHA	PARTS	626.00
WESTPOINT IMPLEMENT INC	BATTERY CABLE	84.75
WPCI	MISC EXPENSE	28.25
4S SERVICE AND REPAIR	PARTS/LABOR	2,082.88
KAYLA EISENMENGER	PROMO WORK	136.50
AFLAC	EMPE PD ADDL	573.30
BLUE CROSS & BLUE SHIELD	INSURANCE	54,263.78
DEARBORN LIFE INSURANCE COMPANY	EMPE PD ADDL	1.31
FIRST NAT'L BANK-NORTHEAST-EFPTS	FEDERAL TAXES	42,513.38
LIBERTY NATIONAL LIFE INSURANCE	EMPE PD ADDL	910.63
MANHATTAN LIFE ASSURANCE CO OF AMER	EMPE PD ADDL	10.25
MASSMUTUAL	EMPE PD ADDL	200.00
NATIONWIDE RETIREMENT SOLUTIONS	EMPE PD ADDL	500.00
RETIREMENT PLANS DIV. OF AMERITAS	RETIREMENT	20,545.93
STATE TAX COMMISSIONER	STATE TAXES	6,256.93
VISION SERVICE PLAN (CT)	VISION INS	556.71
WASHINGTON NATIONAL INSURANCE CO	EMPE PD ADDL	16.15
COLONIAL LIFE AND ACCIDENT INS CO	EMPE PD ADDL	57.79
NEBR CHILD SUPPORT PAYMENT CTR	CHILD SUPPORT	830.00

ROADS – Ann Chytka, Highway Superintendent:

*Skid Loader Rental:* The lease on the skid loader is up for renewal; Ann reported that the road department will lease from NMC for 3000 hours at annual cost of \$6,300.00.

*Road Striping:* Chytka shared a map of the planned roads for 2021 striping.



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*Summer hours:* Chytka reported that the outside road crews will be starting their 4/10 schedule.

*Financing:* Chairman Schold signed Washington County Bank paperwork for the line-of-credit being used for the FEMA projects.

*Cell Phone:* Chytka asked the board to approve the purchase of a County Cell Phone for her because she is on call 24 hrs/day, she is finding that she is conducting too much County business with her personal cell phone. The Board approved purchase of a cell phone for the Highway Superintendent due to that position being on call 24/7; approved upon motion by Richards, seconded by Connealy. By roll call vote: Ayes – Morrow, Richards, Pearson, Webster, Connealy and Schold. Nays- Swanson. Motion passed.

*Project updates:* The board requested that Ann look into the cost for placing a guardrail at the County Road V bridge.

Patty Plugge with Burt County Economic Development presented two (2) grant applications, Plugge reported that BCEDC board had reviewed the requests and recommended their approval for both: (1) Fund 0900, **Commercial Reno Grant** for Nelson's Food Pride for a new sign on the outside of their commercial building in downtown Oakland, \$2,327.72 was approved upon motion by Pearson, seconded by Connealy. By roll call vote: Ayes – 7. Nays – none. Motion passed. (2) fund 0990, **Lodging Tax Grant** for Tri-County Saddle Club for advertising for June 4-5, 2021 rodeo, \$500.00 was approved upon motion by Morrow, seconded by Richards. By roll call vote: Ayes – 7. Nays – none. Motion passed.

## Emergency Management:

Andrew Donawa updated the Board about the problems that are happening with Radio Communications between dispatch & emergency services and dispatch & law enforcement. Several individuals from the Burt County emergency services and Sheriff's office explained the radio-to-radio static that is causing problems for them when they are out in the field providing emergency services throughout the County. The infrastructure of the Radio Communications needs addressed as soon as possible; the individual departments are responsible for their handhelds and/or any of their repeaters, but Donawa explained that the County needs to address the main infrastructure being the main 911 radio console and the repeaters on the towers throughout the County. The radio console at the 911 dispatch is 35+ years old and needs replaced, the costs for this alone would likely exceed \$190,000.00. Donawa also reported that the last work done to repeaters was in 2014 and this is also something that cannot be put off any longer; the repeaters on the towers need checked over and probable work as well. Upon motion by Connealy, seconded by Richards, the board approved for tri-state communications to do an emergency review of the infrastructure of the radio system and authorized repairs not to exceed \$15,000.00. By roll call vote: Ayes – Morrow, Swanson, Richards, Pearson, Webster, Connealy and Schold. Nays – none. Motion passed. Donawa and the Sheriff's department will work together to oversee the review and prepare a request for proposal.

## Extension Office updates:

Mary Loftis introduced Angi Heller, Zone 8 Engagement Zone Coordinator. Angi shared a handout explaining her roles with the Extension Program. Angi also updated the board about the two vacant positions currently in Burt County due to two extension



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educators retiring in 2020; she reported that at this time, the Nebraska Extension does plan to replace both of those positions.

Jenn Peterson shared a powerpoint of a virtual tour of the Burt County Courthouse; she explained that they are using this to show potential candidates around the Courthouse.

Jennifer Hansen visited with the board about how expenditures flow through the Extension office and updated the board on an account they are going to eliminate.

Upon motion by Richards, seconded by Swanson, the Board approved the re-appointment of Roger Kirschenman to serve a second term as the Decatur representative on the **Veterans Service Committee**. By roll call vote: Ayes –Morrow, Swanson, Richards, Pearson, Webster, Connealy and Schold. Nays – none. Motion passed.

Pearson moved the Board recess at 11:41 AM for *Board of Equalization*, Connealy seconded, motion passed with All Ayes. The Burt County Board of Supervisors reconvened at 11:46 AM, upon motion by Richards, seconded by Connealy, with All Ayes. See separate BOE 3/26/2021 minutes.

Board Members Pearson and Connealy moved to adopt a **County Credit Card Policy** via Resolution 2021-07. By roll call vote: Ayes – Morrow, Swanson, Richards, Pearson, Webster, Connealy and Schold. Nays – none.

## **RESOLUTION 2021-07**

Credit Card Policy

**WHEREAS**, by the County Board of Supervisors of Burt County, Nebraska, that the following will be Burt County's Credit Card Policy:

**ADMINISTRATION OF CREDIT CARDS** - The County Administrator (County Clerk's office) shall keep record of who/which department has been issued a credit card and their credit limits.

**ISSUING A CREDIT CARD** – Approval of Credit card issued will be upon motion by the Burt County Board of Supervisors during a regular board meeting. Cards will be issued to the approved individual via the County Administrator (County Clerk's office) under the Burt County Courthouse business Visa program with First National Bank Omaha (FNBO). Upon termination or suspension of employment of the employee approved and issued a County credit card, such individual shall return the purchasing card to the County.

**PURCHASES** – All purchases on the County's credit cards must be for valid County purchases. No personal expenditures may be charged on the County credit card, even with the intent to reimburse the County. All purchases shall attempt to be made using Burt County's tax-exemption status; a Form 13 is available via the County Administrator (County Clerk's office).

**RECEIPTS** – All charges made on the County credit card shall be substantiated with an itemized invoice/receipt. Internet purchases shall be documented with a receipt printed at the time of order. Telephone orders shall be documented through fax or email receipts. Itemized receipts will then be balanced with and attached to the Credit Card Statement when turning in the claim for payment.

**PERMITTED CHARGES** – Lodging Expenses for training travel for County employees may be charged on the County credit



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card. Gas expenses for County vehicles may be charged on the County credit card; vehicle number and current mileage shall be written upon the receipt that accompanies the claim. No laundry, no tobacco, no alcoholic beverages, no entertainment may be paid for on the County credit card. No meal expenses – for meals, see Burt County’s meal purchases policy (*employee letter \_IRS compliance*). No expenses of a spouse or other non-employee may be charged on the County credit card.

**EMPLOYEE ACCESS** – Department heads will make the decision to allow employees access to the County’s credit card.

**REBATES** – Any rebates will be issued into the County’s general fund.

**LOST OR STOLEN CARD** – If the card is lost or stolen, you are required to report the loss to the credit card company and to the County Administrator (County Clerk’s office).

**NOW THEREFORE, BE IT RESOLVED** by the County Board of Supervisors of Burt County, Nebraska, that All employees who use a County credit card will be responsible for the charges made. If an employee makes a charge to a County credit card and does not produce valid receipt, the employee may be subject to personal payment of the charges. Any inappropriate use of the County’s credit cards will be grounds for disciplinary action, up to and including dismissal. The responsibility for safety and integrity of the County credit card belongs to the employee or department head.

APPROVED this 26<sup>TH</sup> day of March, 2021 in Tekamah, NE.

David Schold, Chairman  
Burt County Board of Supervisors

Attest: Sarah J. Freidel  
Burt County Clerk

Supervisor Dave Schold gave a brief update on topics discussed at the Northeast District Meeting.

*Remarks from the Public:* (1) Bill Price - 1615 CoRd. 10, Lyons, NE: spoke asking to correct his comments that were written in the March 9, 2021 minutes regarding the petition document; the document reads... “PETITION - Regarding the Deployment of Industrial Scale Wind Turbines in Burt County, NE. We, the undersigned citizens of Burt County, NE have signed below to document our opposition to large commercial wind farms in our county until such time that a plan is put forward that the majority of the citizens can agree to and approve. It is clear that our zoning, permitting and planning policies for turbines are not prepared for such a development and there must be a moratorium on any projects until a majority of voters agree which is demonstrated by special election on large projects or other acceptable documentation of majority approval of the citizens. We believe that County Administrators are selected to conduct the work of the people of the County, not forward their own or special interests. The undersigned citizens also agree to support a recall effort for any and all County Officials that approve commercial and industrial scale projects that do not reflect the will of the people of Burt County.” Mr. Price turned in five signed petition pages.

There being no further business to come before the Board at this time, the meeting adjourned upon motions by Connealy and Webster at 11:57 A.M.  
Next Meeting: April 13, 2021 @ 9:00 A.M.

ATTEST: SARAH J. FREIDEL

DAVID SCHOLD, CHAIRMAN



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BURT COUNTY CLERK

BURT COUNTY BOARD OF SUPERVISORS

*These minutes are not the official record and may be corrected. A copy of the approved official minutes is available to the public at the Clerk's Office*